



## Law Society's and Institutes of Australia

Through the individual participating state organisations with unique 'buying power', the Law Society's and Institutes have partnered with Virgin Australia to supply their members with access to discounts accessible via a Virgin Australia tile placed on a secure 'login' section of each Law Society or Institutes website.

### Corporate Discounts

Discounts are available to participating Law Society or Institute members and apply to the following Virgin Australia markets:

- Domestic & Domestic Regional (VA metal)
- International Short Haul (VA metal)
- Trans-Tasman (VA metal)
- International Long Haul - North America (VA metal; and DL metal booked as VA codeshare)
- International Long Haul – MEL-HKG (VA metal)
- International Long Haul - UK/Europe/Asia/Africa (SQ/MI metal booked as VA codeshare)
- International Long Haul - London (VA/VS metal booked as VA codeshare)

### How do Law Society members make discounted flight bookings?

Members go to a participating Law Society web address e.g.: <https://members.lawsocietywa.asn.au/>

The screenshot shows the top navigation bar of The Law Society website. The 'Login' button is highlighted with a red box and a red arrow pointing to it. Below the navigation bar are icons for Overview, Manage your Membership, Become a Member, Membership Privileges, and Professional Standards Scheme. Below these icons is a banner image featuring a smartphone displaying a text message conversation and the text: 'You be the judge! Hear the evidence on the benefits of membership with the Law Society.'

#### The essential membership of the legal profession

As the voice of the legal profession and your essential membership, the Law Society provides you with access to invaluable support and resources, keeping you informed, visible, connected and relevant no matter what stage of your career. **Request an information pack below.**

Which membership category are you looking for? \*

Select a membership type that best fits you from the list below

#### Top 5 Member Benefits!

1. Cap your occupational liability through the **Professional Standards Scheme**
2. **Over 30 specialist committees** to become involved with
3. Discounted access to **leading seminars and webinars**, including eligibility to access CPD Freedom
4. Free access to our *BriefJournal*, *Friday Facts*, *CPD News* and other regular communications
5. Free access to **LawCare WA** and other member benefits designed to support you

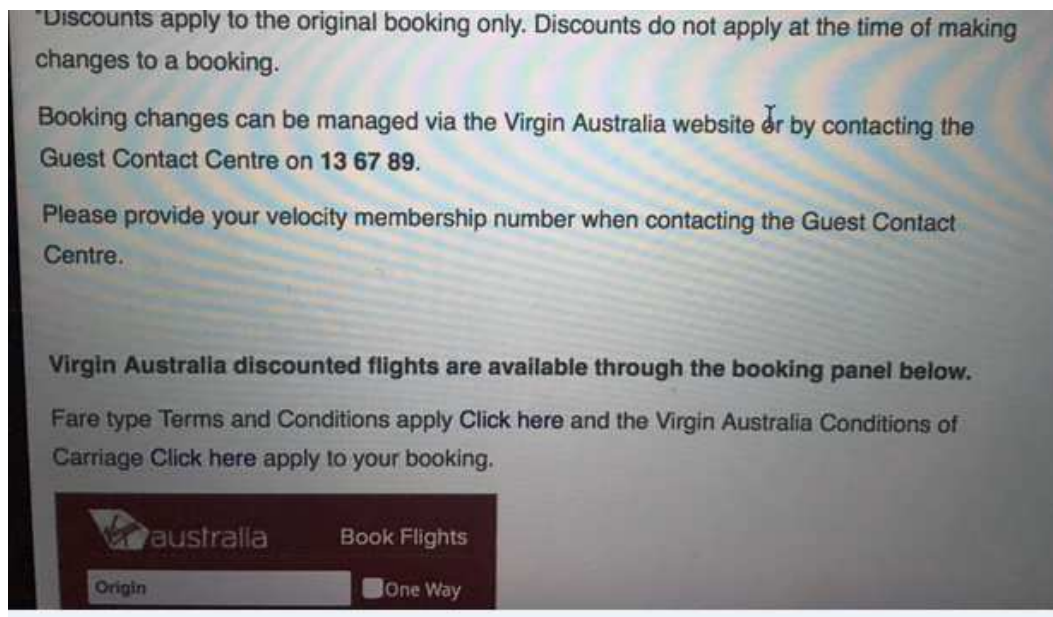
[Become a member](#)

Click login, this will open a new screen in the member only access area enabling the guest to Log In:



Add Username/member number and password and click login

Once you have logged in and the member benefit page containing the VA member offer is navigated to the Virgin Australia Terms and Conditions will display along with the I-Frame:



## Making a New Flight Booking

Along with the Terms and Conditions is a Virgin Australia 'I-Frame' Tile which is used to make new flight bookings

### Law Society I-Frame



Virgin australia Book Flights

Origin  One Way

Destination

11 Oct, 2017 11 Oct, 2017

Adults: Children: Infants:  
2-11 yrs < 2 yrs

1 0 0 Find Flights

You **MUST** use the Virgin Australia I-Frame to access the Law Society member discount.

### Booking Domestic Flights

Fill in the Origin, Destination, Date, Adults/Children/Infant fields. Select 'Find Flights'

E.g. MEL-ADL 28 Oct, ADL-MEL 16 Nov, 1A



Virgin australia Book Flights

Melbourne, Australia (MEL)  One Way

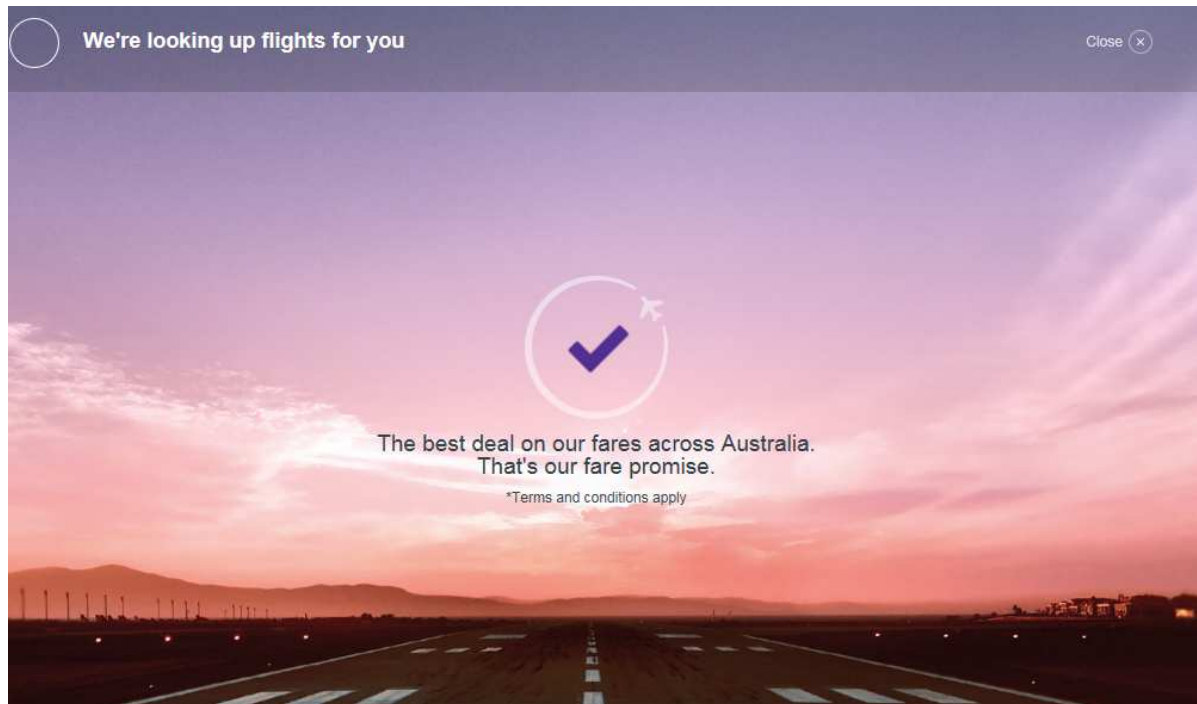
Adelaide, Australia (ADL)

28 Oct, 2017 16 Nov, 2017

Adults: Children: Infants:  
2-11 yrs < 2 yrs

1 0 0 Find Flights

You will be taken to the Virgin Australia public website during the flight search



The negotiated discount will automatically apply from the I-Frame to the Virgin Australia public website. Airfares with the corporate discounts applied can be seen below with the **'PROMO'** identifier.

Departing <b>8:05 AM</b>	Arriving <b>9:00 AM</b>	<b>VA 213</b> Non-stop   1hr 25min Operator: Virgin Australia	Promo Economy from <b>\$129.55</b>	Promo Business from <b>\$534.75</b>
				4 fare(s) left

From time to time Virgin Australia also releases **'Tactical'** airfares which can work out cheaper than the negotiated corporate discounts. Tactical airfares can be seen below with the **'REDUCED'** identifier.

Departing <b>7:05 AM</b>	Arriving <b>8:00 AM</b>	<b>VA 211</b> Non-stop   1hr 25min Operator: Virgin Australia	Reduced Economy from <b>\$105.00</b>	Promo Business from <b>\$534.75</b>
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## How to Modify a Flight When Making a New Flight Booking

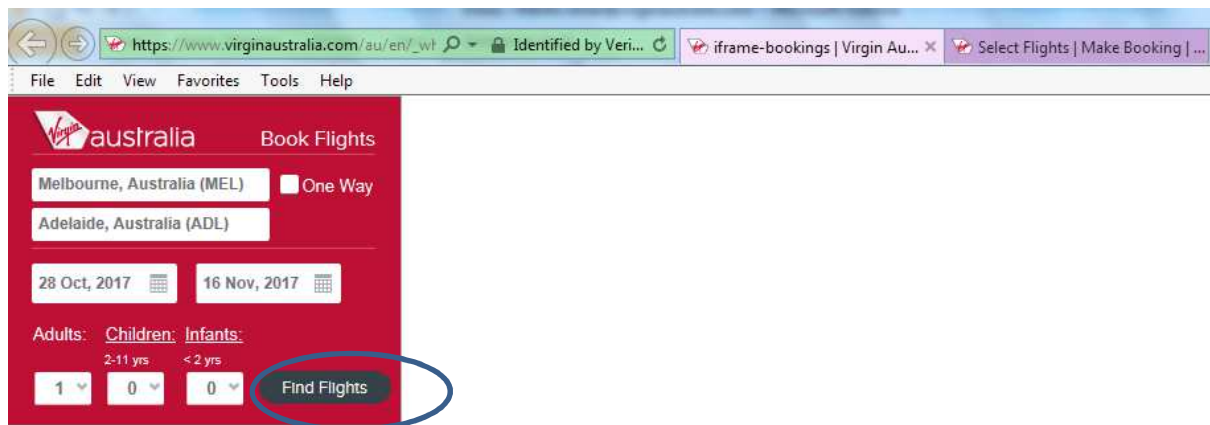
If you have completed a flight search via the Virgin Australia I-Frame, and then decide to 'Modify Search' via the public website, the discount will no longer apply to the new flight search.

To access the negotiated corporate discount, you will need to change between screen tabs and switch back into the secure 'I-Frame' tab, and start a new search.



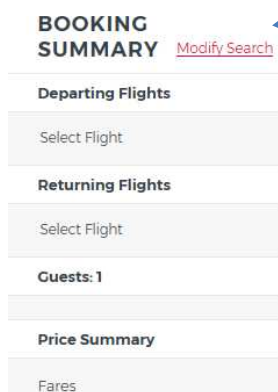
See below.

Switch from the Public Website tab back to the I-Frame tab



## Do Not Select 'Modify Search'

As explained above, law Society members should not use 'Modify Search' from the Virgin Australia public website to change a flight search. In doing so, the corporate discount will not re-apply to the new flight search.



The below screenshot highlight the pricing after selecting 'Modify Search' via the Virgin Australia public website.

Note the discount has not applied the corporate discount to the itinerary and the airfare is now more expensive

The screenshot shows the 'Select your departing flight' page for a route from Perth, Australia to Sydney, Australia. The flight details are: Departing 5:45 AM, Arriving 1:05 PM, VA 552 Non-stop | 4hr 20min, Operator: Virgin Australia. The Economy fare is highlighted with a blue circle and a blue arrow pointing to it, showing a price of \$310.00. The Business fare is \$2175.00. The 'BOOKING SUMMARY' sidebar on the right shows 'Departing Flights', 'Returning Flights', 'Guests: 1', and 'Price Summary'.

NO PROMO = NO DISCOUNT

The original search from the Virgin Australia I-Frame automatically prices the corporate discount and would have displayed as follows:

The screenshot shows the 'Select your departing flight' page for the same route. The flight details are: Departing 5:45 AM, Arriving 1:05 PM, VA 552 Non-stop | 4hr 20min, Operator: Virgin Australia. The Economy fare is highlighted with a blue circle and a blue arrow pointing to it, showing a price of \$295.49. The Business fare is \$1808.61. The 'BOOKING SUMMARY' sidebar on the right shows 'Departing Flights', 'Returning Flights', 'Guests: 1', and 'Price Summary'.

PROMO Code

In summary, for the discount to apply, you will be required to click back onto the Virgin Australia I-Frame to start the flight search process again.

## Booking International Flights

Fill in the Origin, Destination, Date, Adults/Children/Infant fields.

Select from the dropdown either:

- Economy
- Premium/Business

Select 'Find Flights'

E.g. SYD-LAX 25 Oct, LAX-SYD 25 Nov, 1A

Book Flights

Sydney, Australia (SYD)  One Way

Los Angeles, United States (LAX) Economy

25 Oct, 2017 25 Nov, 2017

Adults: Children: Infants:

1 0 0 Find Flights

Book Flights

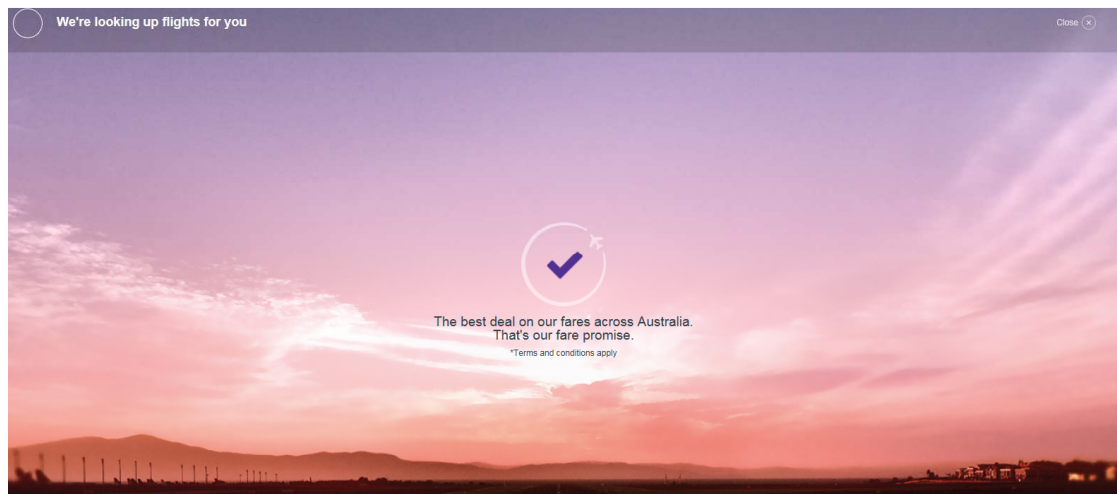
Sydney, Australia (SYD)  One Way

Los Angeles, United States (LAX) Economy Premium/Business

25 Oct, 2017 25 Nov, 2017

Adults: Children: Infants:

1 0 0 Find Flights



## Select your departing flight

From Sydney, Australia to Los Angeles, United States

< Sun 22 Oct Available Mon 23 Oct Available Tue 24 Oct Available Wed 25 Oct Available Thu 26 Oct Available Fri 27 Oct Available Sat 28 Oct Available >

Sorting by Default View all Fare Options View in Velocity Points View Fare Inclusions

Departing <b>10:30 AM</b>	Arriving <b>6:05 AM</b>	VA 1 Non-stop   13hr 35min Operator: VIRGIN AUST INTL	Promo Premium from <b>\$2218.58</b>	Promo Business from "the business" <b>\$5585.58</b>
			1 fare(s) left	2 fare(s) left

### **Making Changes to your Booking**

Discounts only apply at the time of making a new booking, and not when making changes i.e. revising flight itineraries or name changes. This is due to system limitation as we are using a different system and not transacting via a GDS.



To retain the discounts when wishing to make changes you must contact Virgin Australia via the Guest Contact Centre (GCC).

### **Contacting the GCC for Assistance**

**Phone: 13 67 89 or when overseas +61 7 3295 2296**

To ensure you are serviced efficiently and routed to the appropriate team for assistance, please have your Velocity Frequent Flyer Membership number ready (this is a 10-digit number on the front of the membership card) and your flight booking reference. Once connected through to a GCC consultant please identify that you are wishing to make a change to a booking which has a discount applied via a corporate agreement with the National Law Society's.

Once you have provided the booking reference the GCC consultant will see notes in the booking advising the GCC to re-price the flight changes with the discount and waive the standard GCC fee.

Please then advise the consultant of your revised itinerary who will then re-price the flights ensuring your discounts are applied.