

## CPD RECORD EXAMPLE - CPD YEAR: 1 APRIL 2018 – 31 MARCH 2019

Name: Jo Bloggs

Firm/entity: Lawton Smith & Cooper

CPD Activity (and Event Name if applicable)	Date	Points Claimed and Mandatory Category if applicable	Provider / Entity	Description/Comments Supporting evidence attached?
Conference <i>QLS Family Law Conference</i>	11.02.18	6 (2 PS, 2 SL, 1 E and 1 PM)	QLS	Copy programme and receipt attached. These were excess points I was able to roll over into the 2018/2019 CPD Year under rule 3.7 of Practice Guideline No. 4.
LST committee member - Elder & Succession Law	01.04.18-31.03.19 (one full committee year)	3 (capped under rule 3.3(d))	Law Society of Tasmania	N/A
Seminar - <i>Drafting Pleadings</i>	11.05.18	1 PS	Law Society of Tasmania	Copy receipt attached ( <i>notes: documentary evidence is not essential where a Law Society event is attended and the online CPD tracker has been used</i> )
Seminar - <i>Recent Amendments to the Youth Justice Act</i>	12.09.18	4 SL	Centre for Legal Studies	I was a guest speaker; time recorded includes preparation and presentation time, capped by rule 3.3(a). No supporting documents are attached.
Article – authored and published - <i>Capital Gains Tax</i>	03.11.18	2000 words (2 points, PS,SL)	Law Society of Tasmania	Authored November 2018 and published in the Law Society’s Law Letter in February 2019. Documentary evidence not attached.
Seminar <i>Ethics Tips for 2019</i>	06.03.19	1 E	Law Society of Tasmania	Copy receipt attached ( <i>notes: not essential where a Law Society CPD event and the online CPD tracker has been used</i> )
Article – authored <i>New Privacy Laws in Review</i>	March 2019	1000 words (1 point, SL)	Law Institute of Victoria	Copy first page of published article attached.
Seminar <i>Judicial Administration</i>	23.03.19	1, Other (i.e. does not appear to fit within a mandatory category)	Monash University Webinar	Copy receipt attached.

## My CPD Record

CPD Year:

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Firm/Entity:

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Signature of audited practitioner (print name):

Date: